

WORK PROGRAMME 2019/20

Head of Service/Contact:	Gillian McTaggart, Head of Policy, Performance & Governance
Annexes/Appendices (attached):	Annex 1 – Work Programme 2019/20
Other available papers (not attached):	Agenda and Minutes of 16 April and 25 June 2019 Audit, Crime & Disorder and Scrutiny Committee meetings

Report summary

This report updates the Committee on its work programme 2019/20.

Recommendation (s)

- (1) **That the Committee notes the current position of its work programme 2019/20 attached at Annex 1.**

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any specific investigation.

2 Background

- 2.1 Paragraph 1 of the Overview and Scrutiny Procedure Rules requires the Committee to approve an annual overview and scrutiny work programme including the programme of any sub-committees or panels.
- 2.2 The Committee agreed its work programme 2019/20 at its meeting in June 2019. **Annex 1** shows the current position of the work programme.
- 2.3 One change has been made since the Committee's last meeting. The Complaints - Annual Monitoring Report 2019/20 scheduled for November 2019 will now be reported to the Leadership Team. This will enable operational oversight of the on-going management of complaints.

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3 Proposals

- 3.1 That the Committee notes the current position of its 2019/20 work programme attached at **Annex 1**.

4 Financial and Manpower Implications

- 4.1 The Committee's work programme can have workload implications for both its members and officers. In depth scrutiny reviews undertaken by task groups require more intensive input for specific periods.

- 4.2 **Chief Finance Officer's comments:** none for the purposes of this report.

5 Legal Implications (including implications for matters relating to equality)

- 5.1 The work programme attached at **Annex 1** has been designed to meet the Committee's responsibilities set out in legislation and its Terms of Reference.

- 5.2 **Monitoring Officer's comments:** none arising from the contents of this report.

6 Sustainability Policy and Community Safety Implications

- 6.1 Scrutiny of the Community Safety Partnership is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

7 Partnerships

- 7.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

8 Risk Assessment

- 8.1 Maintenance of an annual work programme helps to ensure the Committee meets its responsibilities both statutory and local. It enables the Committee to manage its workload across the year, identifying priorities and rescheduling work according to risk/need.

9 Conclusion and Recommendations

- 9.1 Under its terms of reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2019/20 in June 2019.

Ward(s) Affected: (All Wards);